



**Information sheet
on request for recognition of coursework and examinations for
admission into a degree program in a higher subject-related semester**

Degree programs in the Faculty of Natural Sciences

Submit the following documents:

1. Complete request form
2. Detailed description of the competences, e.g. excerpt from the module catalog or a detailed lecture outline. It must be absolutely clear and without doubt which year and which coursework / examination the documents included are for.
3. Original transcript of records with information on individual grade (to be verified online or confirmed by an authorized office at the issuing university).

Submitting request:

The request is to be submitted to the Registrar's Office together with the application for acceptance by the end of the application deadline.

General information:

All requirements for recognition must be able to be seen in the request and documentation without any further research.

Admission is only possible if the student still has a right of admission to an examination in the degree program for which they are applying.

Admission is usually only possible if coursework and examinations totaling at least one semester's worth of work is recognized.

For degree programs with a restricted number of places, a place must be available.

In the application process, only those coursework and examinations can be recognized for which proof has been submitted by the application deadline.

Recognition of additional coursework and examinations may be requested at the Examinations Office within three months after the start of the semester for which admission is granted. If the request is not received by the Examinations Office together with the required documents by the deadline, the right to recognition is lost.

Important: The module name in the transcript of records and in the module catalog must be the same! It must be absolutely clear which module content and ECTS points have been assigned which grade. If the documents are incomplete or unclear, a review is not possible. In that case, recognition cannot be granted.



**Request
for recognition of coursework and examinations
for admission into a degree program in a higher subject-related**

Degree programs in the Faculty of Natural Sciences

1. Personal information	
Surname, First name:	
Applicant number:	
Email:	

2. Information on Studies at the University of Hohenheim	
Semester for which the coursework/examination is to be recognized	<input type="checkbox"/> Wintersemester 20____ <input type="checkbox"/> Sommersemester 20____
Degree program for which the coursework/examination is to be recognized	<input type="checkbox"/> Master Earth and Climate System Science <input type="checkbox"/> Master Food Biotechnology <input type="checkbox"/> Master Food Science and Engineering
Requested subject-related semester	

3. Information on previous studies	
University at which the coursework/examination was done	
Country:	
Degree program in which the coursework/examination was done	
Planned degree	
Number of semesters completed	



4. Information on completed coursework/examinations

<i>Please fill in:</i>						<i>Will be completed by the University of Hohenheim</i>			
Completed coursework/examination that is to be recognized			Equivalent coursework/examination at UHOH for which the recognition should apply			Anerkennung/ recognition		P WP W**	Signature
Name	ECTS	grade	Module code*	Module name*	ECTS	ja/yes	nein/no		

Note: Please indicate on the attached descriptions of the competences which coursework/examination they refer to.

* see [module catalog](#)

** P compulsory module /WP semi-elective module / W elective module

I hereby bindingly request the recognition of the coursework/examination listed above.

I attest that the information I gave is correct.

- Place and Date -

- Signature of applicant -

December 2020

*Einstufung in das _____ . Fachsemester.
Placement in the _____ subject-related semester.*

*Datum, Unterschrift der/des Vorsitzenden des
Prüfungsausschusses*