Guide to Registering on the F.I.T. Platform
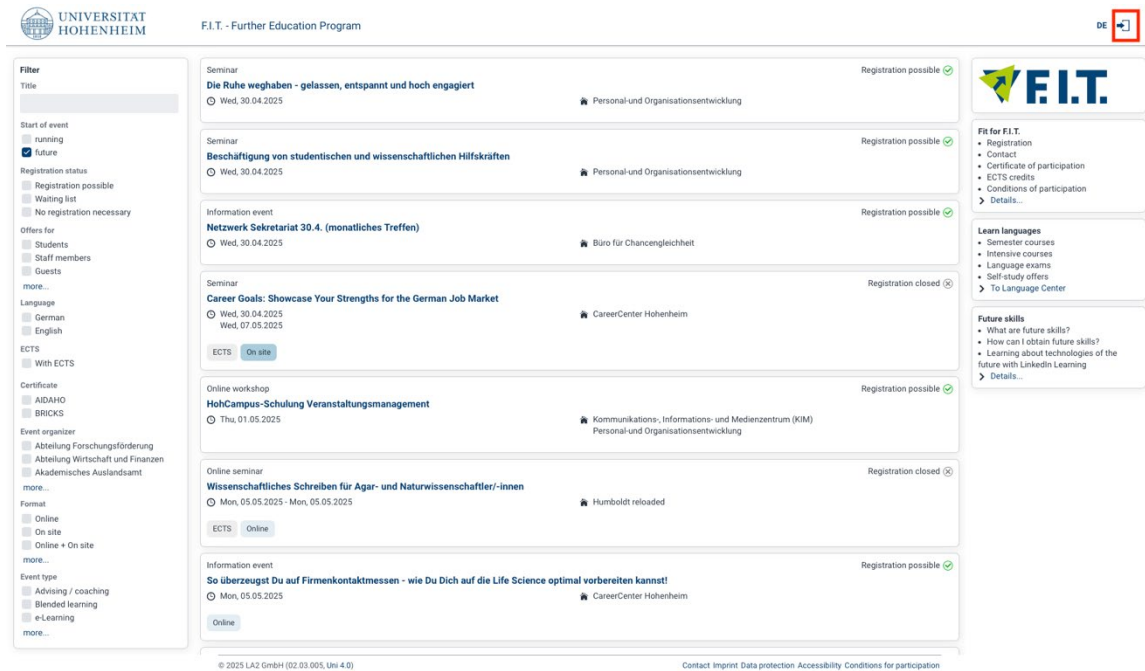
1. Accessing the F.I.T. Platform and Logging In

Go to the F.I.T. platform via the following link: https://weiterbildung.uni-hohenheim.de and log in.

Figure 1: Homepage and Login

2. Registration
a) Registration for Students and Employees:

If you have already completed your enrollment and received your Hohenheim user credentials, you can log in directly using the Hohenheim login.

Figure 2: Registration with the Hohenheim Login

Figure 3: Hohenheim Login

UNIVERSITÄT HOHENHEIM

Benutzername

Passwort

☐ Anmeldung nicht speichern

☐ Die zu übermittelnden Informationen anzeigen, damit ich die Weitergabe gegebenenfalls ablehnen kann.

Anmelden

During your first login, you will be asked once whether you agree to your user data being forwarded to the service *weiterbildung.uni-hohenheim.de*.

To prevent this message from appearing every time you log in, please select the option "Ask again if information shared with this service changes" and then click "Accept".

b) Registration for External Participants:
If you have not yet received your user credentials, you can still register for an event via the "Log in for Guests" option.

Figure 4: Registration for External Participants

DE | EN

< Back

E-Mail Address *

Password *

👁

Login

Set new password

Register

Click on "Register" to proceed.

After registration, a form will appear for creating an external account. Please complete this form with your personal details and choose a secure password. Finally, you must agree to the **data protection and participation terms**.

Figure 5: Privacy Policy and Terms and Conditions of Participation

2. Searching for Events

Once logged in to the F.I.T. platform, you can search for a specific event or use the direct links provided for individual seminars or workshops. To search, enter the title of the event in the search bar.

Figure 6: Search Mask on the F.I.T.-Platfrom

Click on the title to access the event page.

Figure 7: Select an Event

4. Event Registration

To participate in an event, simply click on "Register here". Your previously saved user data will automatically appear in the registration form.

Figure 8: Register for an Event

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Workshop

Climate Action Simulation – Experience Policy-Making Firsthand and Improve Your Systemic Thinking

Wed, 28.05.2025   14:00 - 17:00 Uhr   Green Office, Gebäude 04.14, Raum 034/035 („Speisemeisterei-Flügel")

Register here

Registration possible from: Tue, 01.04.2025
Registration possible until: Mon, 26.05.2025
Registration can be cancelled until: Sun, 25.05.2025

Target group(s) Staff members, Doctoral candidates, Students
Language: English
Credits (ECTS): 0.50

Maximum number of participants 20

Certificates
BRICKS

If the event is already fully booked, you will have the option to join the waiting list in order to potentially move up. In this case, the button "Put on the waiting list" will appear instead of the "Register here" button.

Figure 9: Registration via the Waiting List

Creative Problem-Solving with Design Thinking > Event registration   Put on the waiting list   ✕

⚠ Do you belong to the target group for which the event is advertised? If not, please do not register for the event.

Registration for the event "Creative Problem-Solving with Design Thinking"

Event type: Seminar
Date: Friday, 09.05.2025
Target group: Students
Show description and dates

Participant

ⓘ Note: If you want to change the def

Do you want to be put on the waiting list for the event "Creative Problem-Solving with Design Thinking"?   ✕

Confirm   Cancel

Salutation   Title

First name *   Last name *

Target group

Email

Internal comment on the user profile (visible for admins and event organizer administrators)
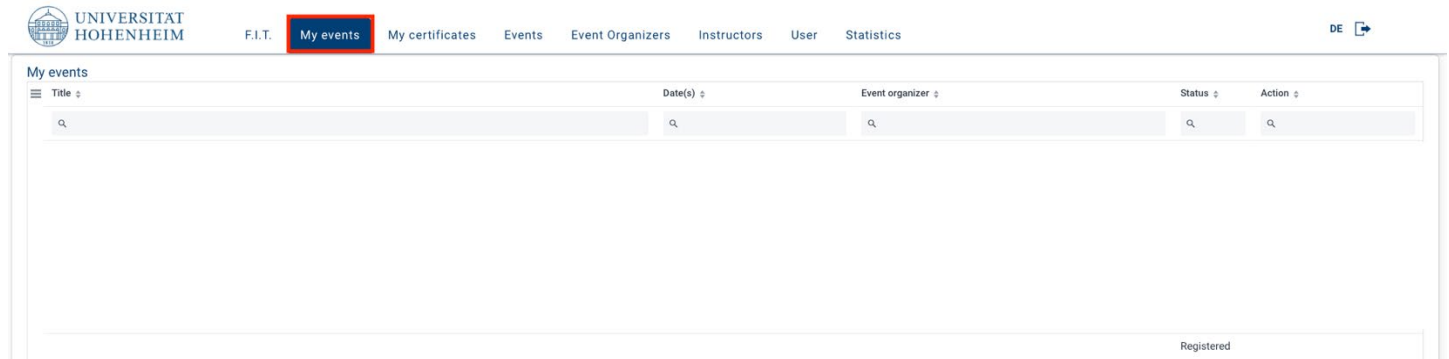
5. My Events

Once you have successfully registered for an event, it will appear under "My Events" as a registered event.
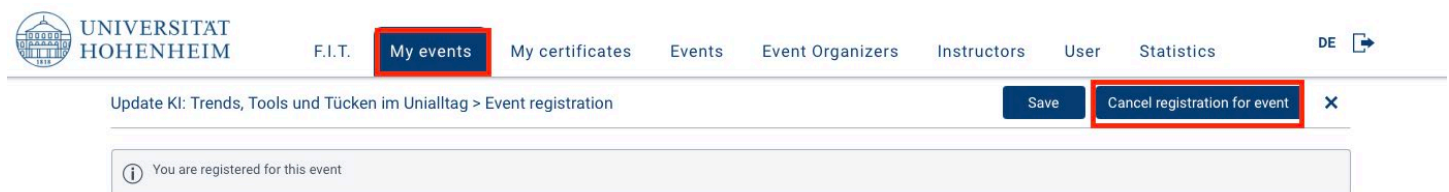
Figure 10: "My Events" Tab

a) Cancelling Registration for Events

In the "My Events" section, you may also cancel your registration for any event. Please note that after two unexcused absences, your access to the platform will be suspended for six months. To ensure fair access for all, please cancel your registration in a timely manner if you are unable to attend.

Figure 11: Cancelling your Registration

b) Certificate of Participation

You can also download your certificates of participation independently in the "My Events" section.

Figure 12: Download your Certificate of Participation