



**Information for
Doctoral Candidates
in the Faculties of
Agricultural, Natural,
and Business,
Economics and So-
cial Sciences**

**Number of Deposit Copies to Submit
for Dissertations**

2 November 2023

kim.uni-hohenheim.de | kim@uni-hohenheim.de

(according to the University of Hohenheim Doctoral Regulations for the Faculties of Agricultural Sciences, Natural Sciences, and Business, Economics and Social Sciences, valid as of 05 September 2023)

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The dissertation must be made available to the KIM library in PDF format. In this case, the doctoral candidate transfers to the University the right to store this form of the dissertation electronically and to make it publicly accessible in data networks. The electronic version must be 100% identical in form and content to the approved version of the dissertation.

On the title page the correct details of faculty / institute / department and year of publication must be given, after the title page the date of the oral examination and the names of the Dean and the reviewers must be given.

In addition, **3 deposit copies (Faculty A, N) or 4 deposit copies (Faculty W)** of the entire dissertation must be made available to the KIM library in paper form with permanent binding. The mandatory copies can be in DIN A5 or DIN A4 format and should be printed on both sides.

You can find further information at <https://kim.uni-hohenheim.de/en/electronic-dissertations>.



Publication in a scientific journal or publication as a cumulative dissertation

When publishing a cumulative dissertation, the copyrights of the publishers must be observed; if necessary, publishers' permission must be obtained for the secondary publication of each article that has already been published. Different regulations must be observed, especially with regard to different article versions (pre-print, post-print, publisher PDF). The copyright situation must be clarified before the deposit copies are submitted to the KIM library; the publishers' declarations of consent must be submitted.

If there is no publisher's permission for secondary publication of the article(s), an abstract with the complete bibliographic information (title of the journal, volume, year, issue number, page number, reference to the publisher's homepage) may be published instead of the article(s) in question. In this case, the abstract published in the dissertation must not be identical in wording to the publisher's abstract used in the original publication. The scientific community is thus sufficiently informed about the nature and scope of the doctorate.

The formal requirements for the publication of cumulative dissertations correspond to those of the publication forms on page 2.

The following particularities must also be taken into account:

1. Publication with a commercial publishing house

3 copies (Faculty A, N) or 4 copies (Faculty W) must be submitted to the KIM library. The consent forms of the publisher(s) for the secondary publication of each article as well as the complete bibliographic information (title of the journal, volume, year, issue number, page number, reference to the publisher's homepage) must be printed in the dissertation: e.g., *"Chapter X is published with the kind permission of the Elsevier publishing house. The original publication was published in: Journal XY, Vol. XY, No. XY, pp. XY – XY. It can be found under the following link: "www.XYZ.de"*

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3 copies (Faculty A, N) or 4 copies (Faculty W) of the electronic version published on OPUS must be submitted in paper form in book or photo print to the KIM library (100% identical to the electronic version). The version published on OPUS is to be made available as one complete file in digital form (PDF file). Electronic secondary publication of individual articles is also subject to publisher approval. The approvals must be presented when the deposit copies are submitted. Doctoral candidates can use the Internet to find out in advance which publication rights the relevant publishers allow for the different article versions (pre-print, post-print, publisher's PDF) (<http://www.sherpa.ac.uk/romeo/index.php>). If publishing permission for the desired article version is clearly visible on the Internet in a way that will be visible in the long-term, written publishing permission is not necessary.



Full bibliographic details (journal title, volume, year, issue number, page number, reference to the publisher's homepage) must be included in the dissertation.

Information on the publication block for dissertations published on the publication server

According to the Doctoral Regulations of 05 September 2023, a dissertation can be published with a delay upon request and be provided with a publication block (§ 25(7), publication block up to 2 years, with the possibility of an extension for a further year).

The process operates like a regular publication on the publication server OPUS (electronic publication). For this purpose, the dissertation must be uploaded to the publication server by the doctoral candidates. KIM then places a publication block on the dissertation. The work will not be accessible to the public until the publication block expires. The approved application for delayed publication must be submitted to KIM.

Only the bibliographical details of the dissertation are published on the publication server as proof of fulfillment of the publication obligation. After the publication block has expired, the online version is automatically activated and the printed deposit copies are made available for circulation counters.

If the publication block is to be extended for a further year, this approved application must also be submitted to KIM in good time.

If the reason for the publication block no longer applies or if the thesis is to be published before the publication block expires, the doctoral candidate can submit an informal application to the KIM to have the publication block lifted.

Questions?

If you have any questions, please contact dissertationen@uni-hohenheim.de or to Ms. Krämer (459-22094) and Dr. Janßen (459-23217).