

# UNIVERSITY OF HOHENHEIM

OFFICE OF INTERNATIONAL AFFAIRS

-WELCOME CENTER-



## **Pre-Arrival Checklist before travelling to Germany:**

- 1) **Valid passport** or an equivalent identity document (identity card or driver's licence is not sufficient)
- 2) Apply for a **Visa**, also for the accompanying family members. Processing your application might take 6-8 weeks. You can apply for a visa at the German Embassy in your home country or a German consulate representing the area in which you are registered or usually live.
- 3) Proof of adequate **financial resources** (employment contract, confirmation from your stipend-giver) with German or English translation.
- 4) Authenticated copies of relevant documents, such as **school** and **university certificate** as well as your **Doctoral Diploma** with German or English translation.
- 5) **Passport-sized picture** (biometric) for all the different passes and identification cards you will need while staying in Germany (important: please check the guidelines of the Federal Foreign Office: [http://www.bmi.bund.de/SharedDocs/Downloads/DE/Themen/ModerneVerwaltung-OeffentlicherDienst/PaesseAusweise/ePass\\_Fotomustertafel\\_de.pdf?\\_\\_blob=publicationFile](http://www.bmi.bund.de/SharedDocs/Downloads/DE/Themen/ModerneVerwaltung-OeffentlicherDienst/PaesseAusweise/ePass_Fotomustertafel_de.pdf?__blob=publicationFile)).
- 6) In case you will bring your spouse and children you will need **marriage and birth certificates** with German or English translation. By law, children after their seventeenth birthday are only allowed to be unified with their families when they have adequate German language skills.
- 7) **Health Insurance** is required in Germany. Please provide a confirmation of your domestic health insurance that it also covers doctors and hospital costs in Germany (important: you will need health insurance for yourself and your family from the first day in Germany onwards!)
- 8) In case of any other **insurance** that might cover costs in Germany, please bring certificates with German or English translation.
- 9) International **vaccination certificate**, if necessary documents about medical conditions and required drugs.
- 10) International **driving license**
- 11) Please consider the climate in Stuttgart. Stuttgart has a temperate climate with four distinct seasons. However, you also have to be prepared for colder days and rain even in summer. Thus, it is certainly recommendable to bring some **thick clothing** also for summer season.
- 12) Electrical connections in Germany are 220-240 Volt, 50-Hertz a/c mains with European standard plugs. Therefore, check whether you need **adapters** and **transformers** for any electrical instruments you bring with you.