



UNIVERSITÄT
HOHENHEIM

SYNCHRONIZING THUNDERBIRD WITH OPEN-XCHANGE

These instructions are intended for students and staff
at the University of Hohenheim.

Open-
Xchange

KIM | COMMUNICATION, INFORMATION, AND MEDIA CENTER

Open-Xchange


Version 1.00

Contents

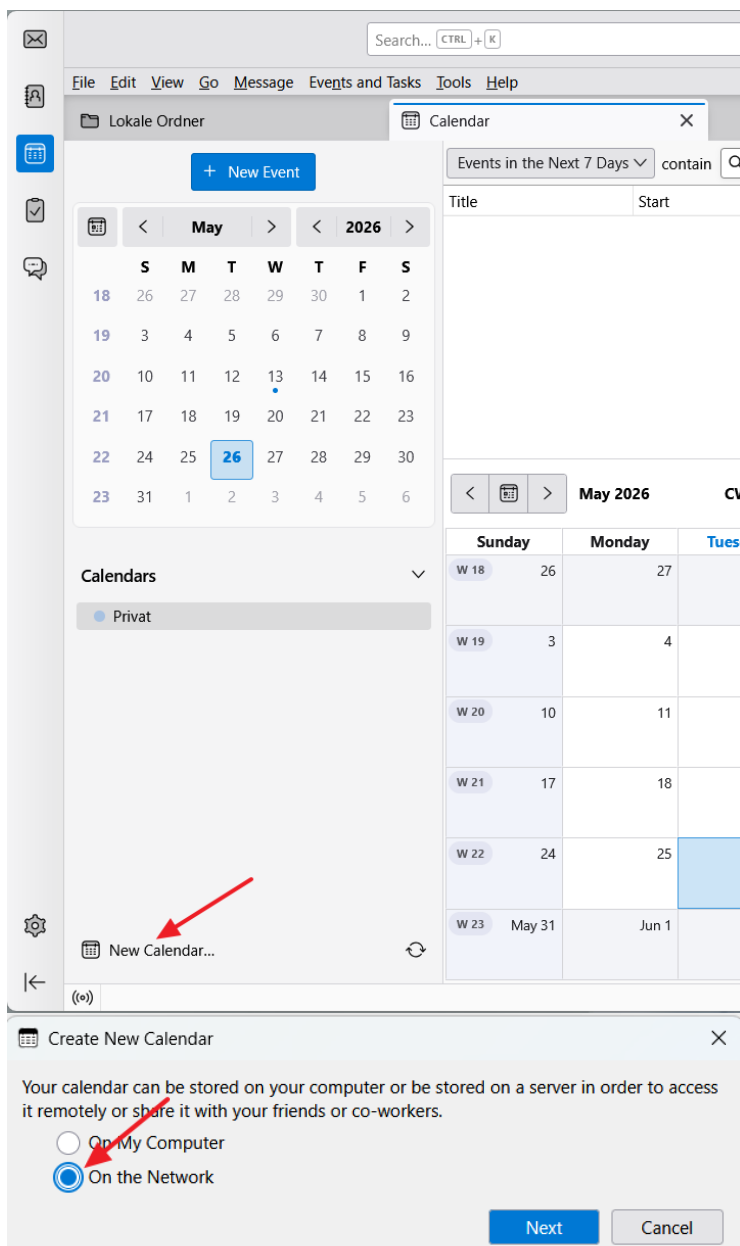
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1 SUBSCRIBE TO CALENDARS IN THUNDERBIRD

The new Open-Xchange (OX) webmail service is available at <https://mail.uni-hohenheim.de>.

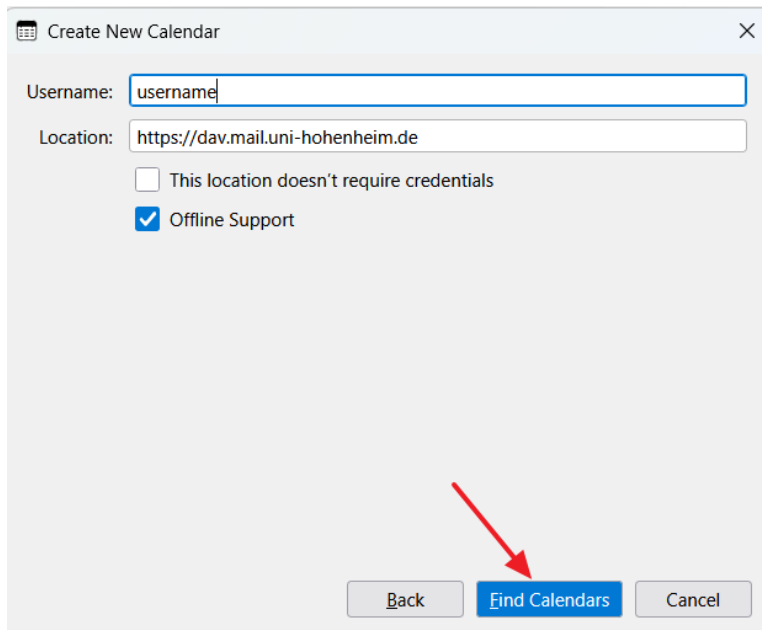
You can find detailed user instructions via the  icon in the web application.

You can copy the calendar entries from the old webmail (webmail.uni-hohenheim.de) to the new webmail (NOTE: the sharing settings you had set in the old webmail will NOT be transferred and must be set up again).



In the Thunderbird calendar, click on "New Calendar..."

Select "On the Network."



Create New Calendar

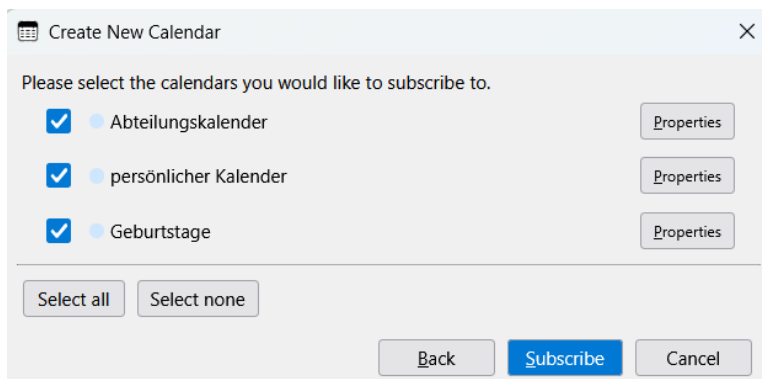
Username:

Location:

This location doesn't require credentials

Offline Support

Enter your Hohenheim username and the address dav.mail.uni-hohenheim.de, then click "Find Calendars." In the next window, you must enter your corresponding password.



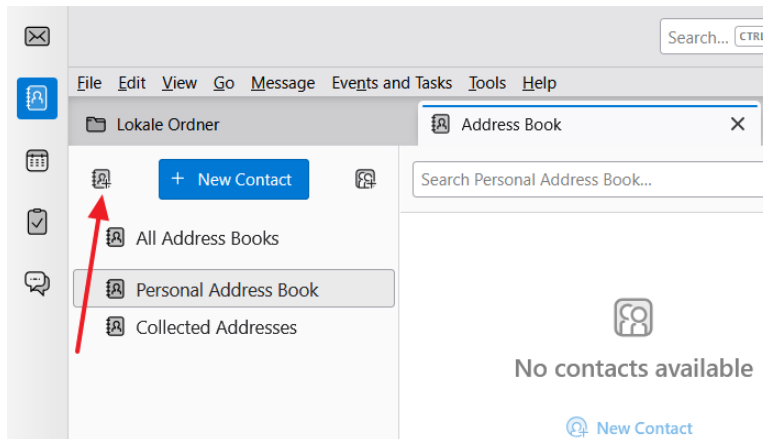
Create New Calendar

Please select the calendars you would like to subscribe to.

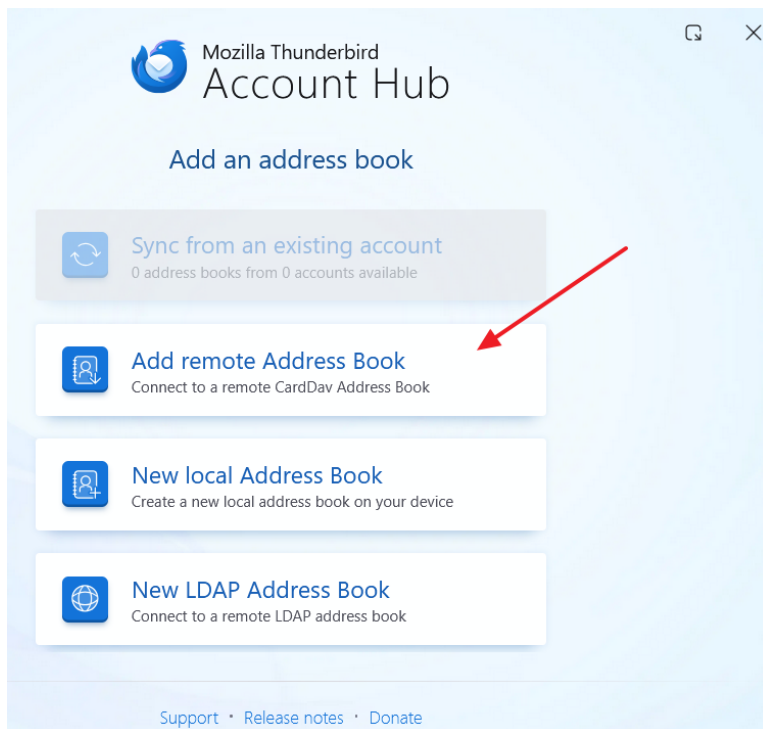
<input checked="" type="checkbox"/>	<input type="radio"/> Abteilungskalender	<input type="button" value="Properties"/>
<input checked="" type="checkbox"/>	<input type="radio"/> persönlicher Kalender	<input type="button" value="Properties"/>
<input checked="" type="checkbox"/>	<input type="radio"/> Geburtstage	<input type="button" value="Properties"/>

Check the boxes next to the calendars you want to subscribe to and click "Subscribe."

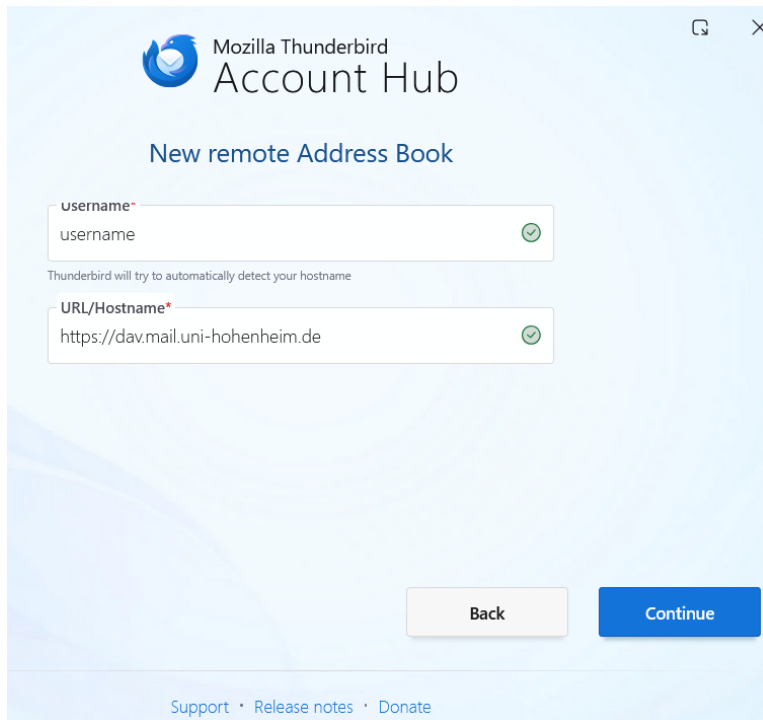
2 SYNCHRONIZING ADDRESS BOOKS



In the Thunderbird Address Book, click the icon to create a new address book.



Select "Add remote Address Book".



Mozilla Thunderbird Account Hub

New remote Address Book

username*
username ✓

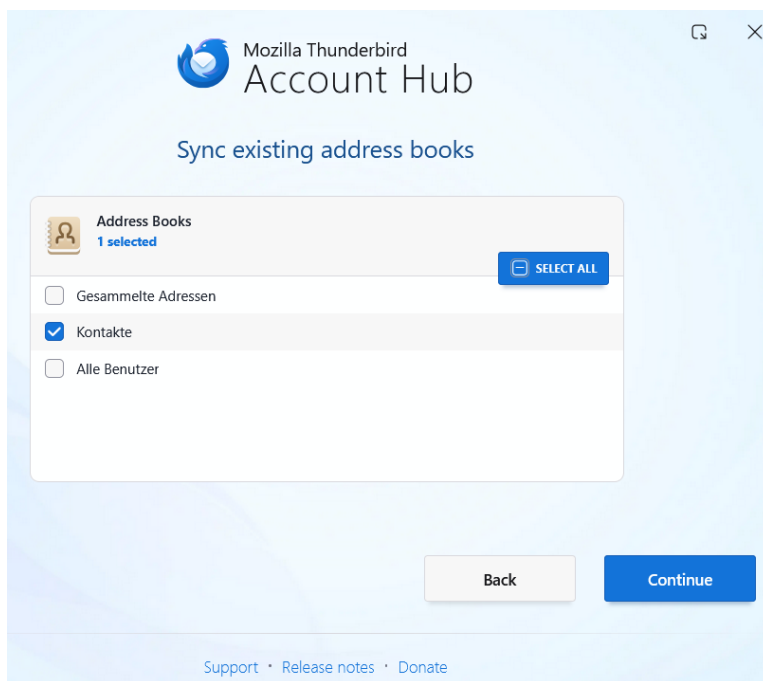
Thunderbird will try to automatically detect your hostname

URL/Hostname*
https://dav.mail.uni-hohenheim.de ✓

Back Continue

Support · Release notes · Donate

Enter your Hohenheim username and the address <https://dav.mail.uni-hohenheim.de>, then click "Continue." If you have already subscribed to your calendars and saved your password, your address books will appear in Open-Xchange immediately. Otherwise, you will need to enter your password.



Mozilla Thunderbird Account Hub

Sync existing address books

Address Books
1 selected

SELECT ALL

Gesammelte Adressen

Kontakte

Alle Benutzer

Back Continue

Support · Release notes · Donate

[Check](#) the boxes next to the address books you want to synchronize and click "Continue."