



UNIVERSITÄT
HOHENHEIM

SYNCHRONIZING THE MACOS X CALENDAR WITH OPEN-XCHANGE

These instructions are intended for students and staff
at the University of Hohenheim.

Open-
Xchange

KIM | COMMUNICATION, INFORMATION, AND MEDIA CENTER

Open-Xchange

Version 1.00

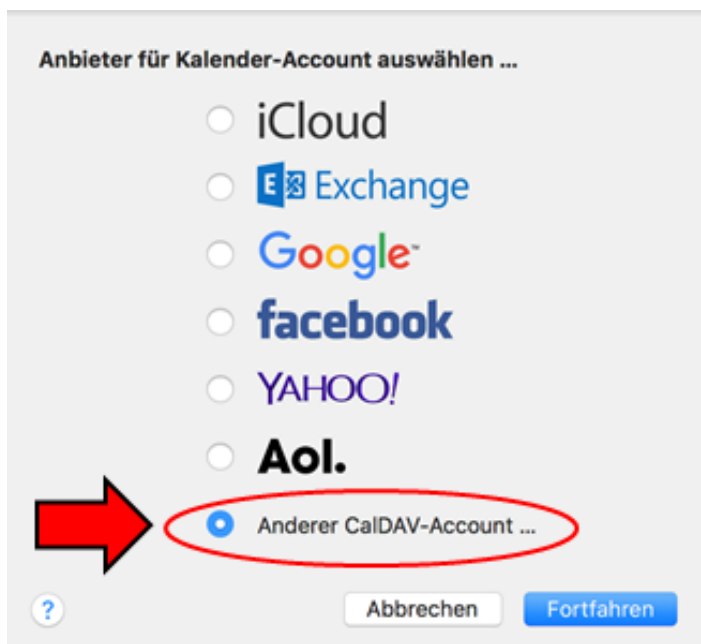
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1 Add Calendar

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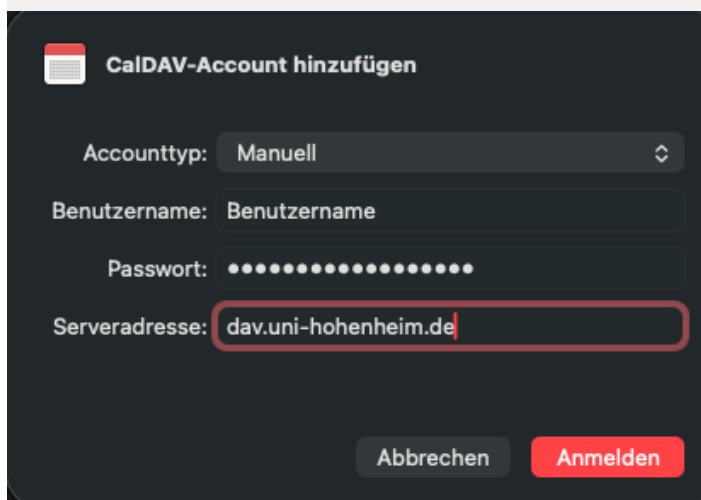
1 ADD A CALENDAR TO

By setting up a CalDAV or CardDAV account, you can synchronize calendars in macOS X with Open-Xchange.



Add a new account to the calendar (**Calendar** → "Settings" → "Accounts").

Click the plus icon in the bottom left corner and select "**Other CalDAV Account...**".



Enter the following information:

Account type:

Manual

Username:

Your Hohenheim username (not your email address)

Password:

the corresponding password

Server address:

dav.mail.uni-hohenheim.de

Clicking "Update Calendar" will synchronize all calendars you have created in OpenXchange.