

Annex 1: Doctoral Agreement

according to § 5(7) of the Doctoral Regulations of the University of Hohenheim for the Faculties of Agricultural, Natural, and Business, Economics and Social Sciences

between

	(doctoral candidate)
	(supervisor)
	(second supervisor, if applicable).

Objective and purpose

The doctoral agreement is intended to make the relationship between doctoral candidates and supervisors transparent in terms of content and time. The planning and implementation of the doctoral project should be arranged independently by agreement between supervisors and doctoral candidates in such a way that the project can be completed with high quality within a reasonable period of time. The schedule should be adapted to the dissertation project and the life situation of the doctoral candidate and be updated continually.

The confirmation of supervision does not replace the application for acceptance as a doctoral candidate at the faculty and does not confer any legal entitlement to a doctorate or to employment at the University of Hohenheim.

Description of the doctoral project

1. Working title of the doctoral project

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2. The doctoral agreement is based on the following attachments signed by the signatories of the doctoral agreement:
 - a) Outline of the work objectives or research proposal of the doctoral project
 - b) Timeline for the doctoral project
3. If there are valid reasons, the agreed duration of the doctoral project can be extended. This is without prejudice to § 16(1) of the doctoral regulations, according to which the doctorate should be completed within a period of six years.
4. The agreement with its annexes shall be reviewed at least twice a year by the parties involved and may be adjusted in the event of significant deviations. These documents must be attached to the application for the opening of the doctoral examination process.

Conditions for supervision

5. The supervisors and the doctoral candidates discuss the progress of the doctoral project individually on the basis of the annexes to the doctoral agreement at least twice a year. The supervisors provide feedback on the current progress of the work and advise the doctoral candidates. Doctoral candidates may prepare brief minutes of the discussion, which is then signed off by the supervisors.
6. In addition, the doctoral candidates report independently and regularly to their supervisors on the progress of the doctoral project. In particular, planned changes to original agreements must be reported, discussed in the meetings, and subsequently agreed in writing.
7. The supervisors must allow time for participation in further education on good research practice as well as research-related events such as seminars or colloquia for doctoral candidates in order

to ensure appropriate supervision conditions. Doctoral candidates should be made aware of other offers such as interdisciplinary and interuniversity events, research conferences, and internal and external offers for academic qualification.

8. If the doctoral candidates do not continue with the project, they are obliged to inform the doctoral committee of this in writing.

Academic work and individual education program

9. The doctoral candidates undertake to participate in at least one in at least one further education course on good research practice and report on it to the mentor group as part of the interim evaluation (§ 6(3) of the PromO). The doctoral candidates commit themselves to participate in research-related events as well as interdisciplinary and inter-university offers in the research context, insofar as funding is secured. This includes seminars and colloquia for doctoral candidates and other offers such as research conferences and internal and external offers for academic qualification. In addition, doctoral candidates have the opportunity to participate in a doctoral study program or individual courses in the doctoral study program.

If desired by the parties involved, an individual training program may be agreed upon in writing to be attached to the doctoral agreement.

Compliance with the rules of good research practice

10. The doctoral candidates and the supervisors undertake to comply with the rules in accordance with the Statutes for Ensuring Scientific Integrity and Good Scientific Practices at the University of Hohenheim, as amended.

Procedure in case of conflict

11. In cases of conflict, the parties are to contact the responsible ombudsperson. If the doctorate is terminated due to a conflict, written justifications from both parties involved will be forwarded to the ombudsperson. This is without prejudice to the Statutes for Ensuring Scientific Integrity and Good Scientific Practices at the University of Hohenheim, as amended.

Place, Date

Signature

Place, Date

Supervisor's signature

if applicable, also:

Place, Date

Second supervisor's signature